

International Application for Admission



THE UNIVERSITY OF
NOTRE DAME
AUSTRALIA

Please refer to the back of this document for instructions on how to complete this form.

Please use BLOCK/CAPITAL letters, indicate with "N/A" where questions are not applicable and tick boxes where appropriate.

1. APPLICANT TYPE

☐ English Pathway Program ☐ Academic Pathway Program ☐ Undergraduate Postgraduate: ☐ Coursework ☐ Research

2. YOUR DETAILS

2.1 Have you been a student previously at Notre Dame?

☐ No ☐ Yes If yes, please indicate your previous student number

2.2 Title First name Family / Surname Second / Middle name

Date of birth (day/month/year) Gender Given name as shown in your passport (if different to above)

- ☐ Male ☐ Female

Have you been known by another name? ☐ Yes ☐ No If so, what was your previous name?

2.3 CONTACT INFORMATION

Permanent address in home country

Address

Town/suburb

State/country

Postcode

Telephone (include country code)

Mobile/cell

Email

Notification address – this address is for all correspondence during the application process. Print 'as above' if the same as home address.

Address

Town/suburb

State/country

Postcode

Telephone (include country code)

Mobile/cell

2.4 **PASSPORT DETAILS** (If you are a Safe Haven/Humanitarian visa holder, please provide a copy of your ImmiCard).

Passport number

Expiry date

Country of citizenship

Country of birth

2.5 **LANGUAGES** – Please list all languages spoken at home in order of use.

2.6 **MEDICAL OR SPECIAL NEEDS** – disclosing this information will not affect your admission to the University.

Do you have a disability or impairment? ☐ Yes ☐ No If yes, please indicate the disability or impairment below:

☐ Acquired brain injury

☐ Mental health condition

☐ Physical disability

☐ Intellectual disability

☐ Deaf / deaf

☐ Other disability

☐ Neurological condition

☐ Low vision / blind

Do you require medical or disability support during your studies? ☐ Yes ☐ No

☐ Specific learning disability

☐ Medical condition

3. **APPLICATION TO STUDY** – if you are applying for a **research program**, please ensure to complete PART C of this form.

3.1 **Program preferences** – Campus ☐ Fremantle ☐ Sydney

1. Program name

Program code

2. Program name

Program code

3. Program name

Program code

Intended commencement of study program (see notredame.edu.au/current-students/your-enrolment/calendars-and-timetables):

Year ☐ Semester 1 ☐ Semester 2

Do you intend to apply for advanced standing (credits or exemptions) based on your previous studies? ☐ Yes ☐ No

3.2 Educational background

Please indicate the highest level of your secondary schooling and the year in which this was completed

☐ Year 11 ☐ Year 12 or equivalent Completed in calendar year

Please note, for on-shore applicants completing ATAR, Equity Group Adjustments, as determined by the University, may apply.

3.2.1 Please indicate the studies you have completed (or intend to complete) and the year in which you completed (or expect to complete), the qualification. If you have completed more than one qualification at the same level, please indicate the most recently completed qualification and year:

Qualification (A-levels, Diploma, Degree, etc.)	Institution name	Country awarded	Year commenced	Last year of enrolment	Date completed (or expected date of completion)

Have you ever failed, been excluded (or are you facing exclusion) from a course on academic or other grounds? ☐ Yes ☐ No

If you answered 'Yes' to this question, please provide a written explanation of your course failure or program exclusion and all relevant academic transcripts with this application form.

Are you currently studying at another institution in Australia or have you recently been issued with any electronic Confirmations of Enrolment? ☐ Yes ☐ No

If yes, please complete the details below and provide a copy of all currently held electronic Confirmations of Enrolment.

3.3 English proficiency – is English your first language? ☐ Yes ☐ No

Students must demonstrate evidence of having a level of English sufficient to succeed in their chosen program of study. Further information regarding recognised English proficiency tests, minimum scores, and study that can be used to demonstrate English proficiency see notredame.edu.au/international/how-to-apply.

Please select one of the following:

☐ I have taken a recognised English proficiency test

Name of test _____ Score _____ Date of test - -

☐ I will take a recognised English proficiency test on - -

☐ I have undertaken relevant secondary or tertiary study which demonstrates English proficiency (see notredame.edu.au/international/how-to-apply)

4. DECLARATION OF AUTHORISATION TO ACT ON YOUR BEHALF

I, _____, authorise
to act on my behalf and access and discuss with the University my: ☐ application ☐ academic records ☐ financial records
I agree not to hold the University responsible nor liable for the actions of the authorised Agent of person. I understand that I may terminate this Authority to Act.

APPLICANT'S SIGNATURE

Signature _____

Date (dd/mm/yyyy) - -

Date of Birth (dd/mm/yyyy) - -

PERSON OR AGENT'S SIGNATURE (Agent's stamp)

Signature _____

Date (dd/mm/yyyy) - -

Relationship to applicant _____

Agency Assistance – This section is to be completed ONLY if you have utilised the service of a registered education agency or authorised representative of Notre Dame.

Agency name _____

Agent's name _____

Agency email _____

Agency telephone number _____

Genuine Temporary Entrant (GTE) Assessment

This form is a tool intended to assist international students and their agents to demonstrate that the applicant meets the Australian Government's Genuine Temporary Entrant (GTE) criteria. It is designed to manage the immigration risk of the University's students and prospective students, and based on information published by the Australian Department of Home Affairs.

The form should be completed correctly by the applicant as well as the education agent (if the student is using an agent) and all required documentation should be attached. For further information visit: <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/genuine-temporary-entrant>.

If you intend to commence at Notre Dame as a non-student visa holder please continue to PART C of the application.

5. VISA DETAILS

5.1 Australian Visa details

Do you currently hold an Australian visa? ☐ Yes ☐ No – If yes, please provide copies of your current visa as part of your application.

Have you or have any of your dependants breached a condition of a visa, been refused a visa, had a visa cancelled or been removed or deported from any country including Australia for any reason? ☐ Yes ☐ No

If so, which country, when and for what reason? **Please attach refusal/cancellation letter/s.**

5.2 Dependants

What is your relationship status? ☐ Single ☐ Engaged ☐ Married/De Facto ☐ Divorced/Widowed

If in a relationship, what is your spouse's occupation?

Do you have any dependants? ☐ Yes ☐ No – If yes, how many?

Will you be accompanied to Australia by: i. School children (aged 5-16 years) ☐ Yes ☐ No – If yes, how many?
ii. Spouse ☐ Yes ☐ No

Student dependants cannot enrol in a government school unless they meet the criteria set by the Department of Education in your State. You must otherwise enrol your dependants in a registered non-government school. For more information see notredame.edu.au/international/moving-to-australia. Please contact the International Office if you will be accompanied by any school-aged children.

6. CHOICE OF EDUCATION PROVIDER/FUTURE BENEFITS

Is there a similar program available to study in your home country? ☐ Yes ☐ No

Why are you applying to Notre Dame in your degree of interest?

How many years since you last studied?

If there is a gap (one or more years) in between your studies, please explain what you were doing in this time.

What employment opportunities are available in your home country for someone with the qualifications you are seeking?

7. FUNDING YOUR STUDIES

7.1 What are the expected expenses for tuition fees for the entire duration of your program?

Do you have access to sufficient funds to support you (and your dependants, if applicable) for your total time studying in Australia (living costs and tuition fees)? ☐ Yes ☐ No

Are you aware of the working restrictions whilst studying full-time in Australia? ☐ Yes ☐ No

Who will be paying for your studies and living expenses while in Australia? (Please provide evidence of the payee's income or approved bank loan.)

7.2 Sponsorship information (Sponsored applicants only)

Do you already have a sponsor/scholarship from an organisation or government? ☐ Yes ☐ No

If you do not have a sponsor/scholarship, do you intend to apply for a scholarship? ☐ Yes ☐ No

Sponsor/scholarship name

Country

Email

NB: If your sponsor fails to fulfil its financial obligations, you will be liable for any outstanding fees, charges, debts or any other specified amount properly incurred. Please attach copies of letter of guarantee documents from your sponsor (if available) and/or copies of any scholarship letters.

8. HEALTH INSURANCE

Overseas Student Health Cover – Do you have existing Overseas Student Health Cover (OSHC)? ☐ Yes ☐ No

If yes: Name of insurance provider

Valid from: - -

Insurance policy number

to: - -

If no: Type of cover required: ☐ Single ☐ Couple ☐ Family

Please note: if you do not have existing OSHC with an existing provider for the duration of your program The University of Notre Dame Australia will organise this on your behalf after payment has been received.

9. CONNECTION TO AUSTRALIA

If you have any relatives in Australia, please complete the following:

Name

Relationship to you (e.g. brother)

Immigration status

Address

Town/suburb

State

Postcode

What type of accommodation do you intend to live in while studying at Notre Dame? (See pages 24–25 for accommodation information).

☐ Homestay ☐ With a relative ☐ With a friend ☐ On-Campus accommodation (Fremantle only)

☐ External student accommodation ☐ Shared accommodation

☐ Other (please specify)

If you have pre-arranged accommodation, please list the address.

Address

Town/suburb

State

Postcode

Do you have any family or business obligations in your home country (e.g. family, business, etc.)? ☐ Yes ☐ No If yes, please provide details.

Research applicants

If you are applying for a non-award, undergraduate or postgraduate coursework program, please continue to **PART D**

10. RESEARCH APPLICANTS ONLY

Please state the discipline in which you propose to undertake research

Are you intending on residing in Australia to pursue your postgraduate research degree? ☐ Yes ☐ No

Have you attached an initial research proposal? (See point 10 of the application instructions at the back of this form) ☐ Yes ☐ No

Have you made contact with a potential research supervisor? ☐ No ☐ Yes: Name

Background in research

Did any of your employment involve significant research work, the results of which can be verified by an employer? ☐ Yes ☐ No

If yes, you will need to provide at least two written references to verify this, along with the contact details of the person writing the reference.

Please describe any theses you have successfully completed as part of previous study programs – for the section ‘percentage (%) of degree’, please use your transcript to calculate the number of credit points used in the thesis component as a percentage of the total number of credit points for the program. e.g. a Master’s by Coursework with a thesis component of 48 credit points out of 144 credit points would be calculated at a percentage of 33.3%.

Degree name	Institution name	Title of thesis	Word length	% of degree	Year completed

CONTINUED OVERLEAF

Declarations and checklist

11. CHARACTER DECLARATION

Have you ever been convicted of a criminal offence? ☐ Yes ☐ No The disclosure of previous criminal offences will be treated in strict confidence.

12. DOCUMENTATION CHECKLIST

Please attach the following documentation in support of your application. Where the documentation is not applicable to your situation, mark N/A.

- | | |
|---|---|
| ☐ Yes ☐ N/A | Certified/notarised transcripts and certificates of completion together with certified/notarised English translations of all academic studies undertaken (including studies not completed). |
| ☐ Yes ☐ N/A | Certified/notarised documentary evidence of English language proficiency applicable to your chosen program of study (see notredame.edu.au/international/how-to-apply) |
| ☐ Yes ☐ N/A | Certified copies of electronic Confirmations of Enrolment issued from other Australian educational institutions. |
| ☐ Yes ☐ N/A | Certified copies of personal details and photo pages of passport. |
| ☐ Yes ☐ N/A | Certified copy of Australian Visa page of passport or Visa Grant Notice. |
| ☐ Yes ☐ N/A | Certified copy of existing overseas student health cover (OSHC). |
| ☐ Yes ☐ N/A | Curriculum vitae. |
| ☐ Yes ☐ N/A | Any previous visa refusal or cancellation letters. |
| ☐ Yes ☐ N/A | Evidence of your ability to pay tuition fees and living expenses while in Australia, such as payee's income or approved bank loan, which may include: |
- Bank statements from the past six months. The source of any recent lump sum deposits needs to be explained and documented.
 - Bank loan – the loan letter must state the source and owner of the collateral used to secure the loan plus the length of loan and monthly repayments.
 - Employment certificate with salary information
 - Business registration certificate (if applicable).
 - Financial sponsorship declaration
 - Proof of relationship with the sponsor.
- | | |
|---|--|
| ☐ Yes ☐ N/A | Copy of any scholarship letter(s). |
| ☐ Yes ☐ N/A | If your name differs from that on any of your supporting documentation: Proof of your change of name (e.g. marriage certificate, change of name certificate, etc.). |
| ☐ Yes ☐ N/A | Research applicants only: An initial research proposal (see point 10 of "How to complete the application form"). |
| ☐ Yes ☐ N/A | If applicable; at least two written references from your employment verifying any significant research work completed as part of your work experience, including the contact details of the person writing the reference. |

13. APPLICANT DECLARATION – I declare that:

- | | |
|---|--|
| <ul style="list-style-type: none"> I am aware of the tuition and living costs of my stay in Australia and have financial capacity to meet such costs for the duration of my course. I will make timely payments of any fees or associated costs. I have read and understood the information published by the University relating to my selected program, the application procedures, fees, overseas student health cover, refund policy and privacy policy. I authorise the University to audit my application by obtaining official records from any previous institution I have attended and conducting any other enquiries to verify documents provided by me or referred to in my application, including evidence of English language proficiency and referee reports. If requested by the University I agree to provide original and certified copies of documents to support my application. I understand that if I accept an offer of admission, I am required to complete a minimum of six months study in my enrolled program. | <ul style="list-style-type: none"> I understand that the information provided by me in relation to this application will be provided by the University to the Department of Home Affairs for the purpose of assessing and determining my student visa. I declare that the information in this application and the supporting documentation is true and correct. I acknowledge and accept that the provision of incorrect, false or fraudulent information and documentation or the withholding of relevant information or documentation, relating to this application may result in the University cancelling any offer of enrolment or actual enrolment. I understand that where the University detects fraudulent information or documentation has been provided in relation to my application this will be reported to the Department of Home Affairs and any other relevant statutory authority. <p>I have read, understand and agree to all of the statements made above.</p> |
|---|--|

Signature

Date – (dd/mm/yyyy)

INCOMPLETE APPLICATIONS WILL CAUSE A DELAY IN PROCESSING TIME

How to complete the application form

NOTRE DAME APPLICATION FORM – PART A

1. APPLICANT TYPE

Indicate the type of program you are applying for.

2. YOUR DETAILS

2.1 Indicate whether you have previously studied at The University of Notre Dame Australia and provide your student number if applicable.

2.2 Please provide your details as listed. Print your name clearly in block letters. If your name differs from that on any of your supporting documentation, you are required to provide proof of the change (for example, marriage certificate or change of name certificate).

Applicants under the age of 18 at the time of offer should be aware that an electronic Confirmation of Enrolment will not be issued until the applicant turns 18, except in the case of packaged offers made in conjunction with an approved provider.

2.3 Please provide the details of your address and contact details in your home country and notification address for ongoing correspondence (in Australia or your home country).

2.4 Please provide your current passport and citizenship details.

2.5 Please indicate languages spoken at home in order of use.

2.6 Please indicate whether you have any medical or special needs. Disclosing this information will not affect your admission to the University.

If relevant, successful applicants will be informed of services and support available through the University's Disability Support Officer. Your privacy and confidentiality will be respected and your personal information will be managed in line with the University's Privacy Policy. While disclosure is voluntary, if you do not advise the University of your requirements before commencing your studies, there may be a delay in making arrangements to meet your needs.

3. APPLICATION TO STUDY

3.1 Please indicate the Campus you would like to study at. Include the program and program code (ND Code) that you wish to apply for. You can include up to three program preferences, with your most preferred program as preference 1. Please also indicate the commencement year and semester for which you are applying, taking into consideration the application due dates and commencement dates for each semester see: notredame.edu.au/international/how-to-apply.

3.2 Please provide details of any current and/or previous education, including high school, vocational, college and/or university. These details will be used to assess your eligibility for your preferred program of study. If so, provide details and copies of any currently held electronic Confirmations of Enrolment.

3.3 Please select the means by which you will demonstrate a sufficient level of English to study in your preferred program. Please attach a certified copy of results from an approved English test or transcripts from relevant study. Further information on recognised English proficiency tests, minimum scores, and study that can be used to demonstrate English proficiency can be found at notredame.edu.au/international/how-to-apply.

4. DECLARATION OF AUTHORISATION TO ACT ON YOUR BEHALF

If you are utilising the service of an education agency, please provide your agent's details. If applicable, the specified agency/agent will be authorised to access and discuss your application for admission and your academic record to The University of Notre Dame Australia with University staff. This authorisation will be applicable for the duration of the application process and, if applicable, the duration of your studies at Notre Dame unless otherwise directed by the applicant.

GENUINE TEMPORARY ENTRANT (GTE) ASSESSMENT – PART B

For further information on the purpose of the Genuine Temporary Entrant Assessment visit: <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/genuine-temporary-entrant>.

5. VISA DETAILS

5.1 Please indicate if you currently hold an Australian visa and, if so, provide details. Indicate if you or your dependants have ever breached a condition of a visa, been refused a visa, had a visa cancelled or been removed or deported from any country including Australia for any reason and, if so, provide details.

5.2 Please indicate your relationship status and whether you will be accompanied by your spouse and/or any school children. For further information on schooling for dependants, see notredame.edu.au/international/moving-to-australia.

6. CHOICE OF EDUCATION PROVIDER/ FUTURE BENEFITS

- Please explain why you have chosen to study at Notre Dame, rather than at another university either in your home country, another country or Australia. Explain why you have chosen the Sydney or Fremantle Campus. Please also indicate if there is a program similar to the one you are applying to study at Notre Dame which is available to study in your home country. If so, please explain why you have chosen to study in Australia at Notre Dame rather than in your home country.

- Please indicate how many years have passed since you last studied (at high school, vocational training or university). If there is a gap (one or more years) in between your studies, please explain why there has been a gap in your studies (e.g. employment, family commitments, etc.) and why you wish to study again now.
- Please outline your future career plans and the employment opportunities in your home country for someone with the qualification you are seeking to undertake at Notre Dame.

GENUINE TEMPORARY ENTRANT (GTE) ASSESSMENT — PART B (CONTINUED)

7. FUNDING YOUR STUDIES

- 7.1 Please specify your expected tuition fees for your studies for the entire duration of the program (i.e. annual tuition fee multiplied by the duration of the program).

Please indicate whether you have access to sufficient funds to support yourself and any dependants for the duration of your studies in Australia and whether you are aware of the working restrictions for student visa holders in Australia.

Outline who will be funding your studies in Australia and whether you are the recipient of

any scholarships. Evidence of payee's income, employment, financial sponsorship and/or any scholarships will need to be provided.

- 7.2 Where relevant, please provide details of any sponsorship or scholarships you have obtained or for which you intend to apply.

8. HEALTH INSURANCE

Please indicate whether you have existing OSHC (Australian Health Insurance). If yes, please indicate the provider, the policy number and the expiry date of the cover. If applicable, attach a certified

copy of your OSHC card with the application.

If you do not have existing OSHC, please indicate the type of cover required.

9. CONNECTION TO AUSTRALIA

- If you have any relatives in Australia, please provide details.
- Please indicate where you intend to live when you are in Australia.
- Outline any ties you have to your home country (e.g. family living at home, employment, business opportunities, etc.).

RESEARCH APPLICANTS ONLY — PART C

10. RESEARCH APPLICANTS

If you are applying for a Research program (i.e. Master of Philosophy, Master's by Research, Doctor of Philosophy or Professional Doctorate), please refer to research instructions on website: notredame.edu.au/__data/assets/pdf_file/0017/45305/How-to-Apply-for-Admission-to-a-Higher-Degree-by-Research.pdf.

If your employment has involved

significant research experience, you will need to include two written references (one page) to verify this experience. Please include the name, professional position, email address and telephone number of each referee and indicate their relationship to you.

Please prepare an initial research proposal, of approximately one page in length, outlining your planned area of research.

This should include how you plan to undertake the project, and analyse your findings. Where possible, list potential supervisors and indicate if you have had contact with them. Additionally, please include a description of any research projects you have undertaken in academic or professional contexts, and details of any resulting publications.

DECLARATIONS & DOCUMENTATION CHECKLIST — PART D

11. CHARACTER DECLARATION

Please indicate whether you have been convicted of a criminal offence. This information will be treated in the strictest confidence.

12. DOCUMENTATION CHECKLIST

Please tick the checklist to ensure your application form and documents are complete. If the listed documentation is not applicable to your application, tick the N/A (Not Applicable) column.

You may obtain certification of documents by presenting both the original documents and photocopies of these documents to a certifying agent. Overseas, certifying agents include: Australian Consular official, High Commission or Trade official,

or Public Notary. Documents can also be certified by one of Notre Dame's contracted agent partners (see notredame.edu.au/international/agents).

Certified translations completed by a National Accreditation Authority for Translators and Interpreters (NAATI) translator should be provided for qualifications written in a language other than English. Both the certified translation and a certified copy of the original document should be attached to the application.

13. APPLICANT DECLARATION

Please complete the declaration, having read all information on the form. Applications will not be processed without a signature.