

New South Wales Government School Information Checklist

Section A: Compulsory to EVERY applicant

- ☐ Student's Birth Certificate
- ☐ Student's passport
- ☐ [Student declaration Terms and condition form](#)
- ☐ Parent's passport or ID + English translation (with signature on the side)
- ☐ Student's Academic transcript (most recent 2 years)
- ☐ Certificate of study (current enrolment evidence)

Section B: Welfare related form (depends on welfare option) Must choose ONE of the following

<u>Option 1:</u> (家長陪讀) A Parent will accompany the above-mentioned student on a guardian visa. Kindergarten - Year 4 must reside with a parent on a guardian visa. ☐ Complete Parent Declaration for Guardian Visa Application Form* ☐ Confirm that the accompanying parent has no criminal record (无犯罪记录)	<u>Option 2:</u> (直系血親) Nominate a Department of Home Affairs approved direct relative to provide accommodation, welfare and airport reception. Year 5-8 must live with a parent or direct relative nominated by parents. ☐ Complete Direct Relative Nomination form* ☐ Provide direct relative proof (亲属关系公证) ☐ Direct relative's Australian passport, or if the person is in Australia on a visa, provide a copy of the passport and current visa ☐ Confirm that the nominated relative has no criminal record (无犯罪记录)
<u>Option 3:</u> (指定友人) Nominate a person over 25 years of age residing in NSW to provide accommodation, welfare and airport reception. This option is only available for students applying for Years 9 to 11. ☐ Complete Parent Nomination for Homestay form ☐ Nominated carer's passport or visa proof (not to be on student/ guardian visa) ☐ Nominated carer's proof of address (driver license or any bill shows full name and address) ☐ Confirm that the nominated carer has no criminal record (无犯罪记录)	<u>Option 4:</u> (寄宿家庭) Request the NSW Department of Education to arrange accommodation, welfare and airport reception. This option is only available for students applying for Years 9 to 12. Students will be placed in approved homestay accommodation. ☐ Complete Homestay Information for Parents form* ☐ Complete Homestay Booking form

Section C: For onshore applicants ONLY

- ☐ Student's current visa and guardian visa (if applicable)
- ☐ Student's current COE
- ☐ Student's current CAAW
- ☐ Student's current OSHC membership

All forms need to be signed by hand and consistent to the signatures on IDs provided.

New South Wales Government School Information Gathering Form

- Please ensure that this form is **completed electronically** in English, using a computer.
- All fields must be filled in. Incomplete forms will result in delays.

1. Student Details

Has the student applied to a NSW government school in the past?

☐

No

☐

Yes

Student Number:

Given name

Family name

The student does not have a family name, last name or surname?

Yes

No

Preferred name

Date of birth

Gender

Country of Birth

Nationality

Country of Residence

Does the student have a current valid Passport?

☐

No

☐

Yes

Passport Number

Expiry Date

2. Contact Details

Please provide student's own contact details. Student's email address should not be the same as parent's email address.

Please provide at least one telephone number including the corresponding country code.

Student Email Address

Phone Number

Country Code

Phone Number

Mobile

Home

Overseas Address

This is the student's Current Address

Yes

No

Address Line 1

Address Line 2

Suburb/Town/City

State/Province/Region

Postcode/Zipcode

Country

Australian Address

This is the student's Current Address

Yes

No

Address Line 1

Address Line 2

Suburb

State

Postcode

3. Parent Details

Please provide parent's own contact details.

Currently has only one Parent / Legal Custodian

☐

Yes

☐

No

Is the Student currently in the care of Parent(s) or Legal Custodian?

☐

Parent(s)

☐

Legal Custodian

Parent 1		Relationship to the Student					
Given Name				Family Name			
This person does not have a family name, last name or surname.				☐	Yes	☐	No
Does this person have a legal custody of the student?				☐	Yes	☐	No
Is this person deceased?				☐	Yes	☐	No
Date of birth				Gender			
Country of Birth				Nationality			
Passport Number				Expiry Date			
Has this person had an Australia visa application refused previously?							
☐ No		☐ Yes		Visa Refusal Details:			
Email Address							
Mobile Phone				Home Phone			
Current Address							
Parent 2		Relationship to the Student					
Given Name				Family Name			
This person does not have a family name, last name or surname.				☐	Yes	☐	No
Does this person have a legal custody of the student?				☐	Yes	☐	No
Is this person deceased?				☐	Yes	☐	No
Date of birth				Gender			
Country of Birth				Nationality			
Passport Number				Expiry Date			
Has this person had an Australia visa application refused previously?							
☐ No		☐ Yes		Visa Refusal Details:			
Email Address							
Mobile Phone				Home Phone			
Current Address							
Carer/Legal Custodian		Relationship to the Student					
Given name				Family name			
This person does not have a family name, last name or surname.				☐	Yes	☐	No
Date of birth				Gender			
Country of Birth				Nationality			
Passport Number				Expiry Date			
Has this person had an Australia visa application refused previously?							
☐ No		☐ Yes		Visa Refusal Details:			
Email Address							
Mobile Phone				Home Phone			
Current Address							

4. Onshore Residency Status

Is the student currently enrolled in a course in Australia? ☐ Yes ☐ No

Who is the Student living with?

☐ Parent ☐ Homestay ☐ Direct Relative: ☐ Other:

Please note: Direct relative is one of the following relationships: Brother, Sister, Step-Parent, Step-Brother, Step-Sister, Grandparent, Uncle, Aunt, Niece, Nephew, Step-Grandparent, Step-Aunt, Step-Uncle.

5. Visa Details

Where will the student be when they lodge their student visa?

Does the student hold a current Australian visa?

☐ No

☐ Yes

Visa Subclass

Visa Number

Grant Date

Expiry Date

Is the student applying for another visa?

☐ No

☐ Yes

What visa?

6. English Proficiency

Has the student taken a recognized English language test?

☐ No

☐ Yes

Test Name

☐ IELTS

☐ TOEFL iBT

☐ STEP Eiken

☐ AEAS

☐ CEFR

☐ Other:

Test Date

Average Score

Reading

Listening

Speaking

Writing

Are all subjects at your school taught in English?

☐ Yes

☐ No

Is English your native language?

☐ Yes

☐ No

7. School Program and Placements

Preferred Start Date

Select the school term in which the student would like to commence the studies (two terms at an Intensive English Centre included for high school applications). To enrol directly in high school in the selected term, evidence of meeting English language requirements must be provided.

Start Year

Start Term

☐

Term 1 January

☐

Term 2 April

☐

Term 3 July

☐

Term 4 October

Preferred Program

Please select from the below options to indicate which grade the student will commence their course in. Important: Please note students entering Primary School are only eligible for an enrolment duration of up to 3.5 years.

Primary

☐

Kindergarten

☐

Year 1

☐

Year 2

☐

Year 3

☐

Year 4

☐

Year 5

☐

Year 6

Secondary ☐ Year 7 ☐ Year 8 ☐ Year 9 ☐ Year 10 ☐ Year 11 ☐ Year 12

Subject Selection (For High School Applications)

Compulsory Subjects - Please list the subjects that you must study in order to receive accreditation for your studies in your home country e.g, Mathematics, Science, Foreign Languages, Economics, Business Studies, Music, History etc.

Subject 1		Subject 2	
Subject 3		Subject 4	
Subject 5		Subject 6	
Subject 7			

School Selection

Please select preferred school for enrolment in order of preference. Placement cannot be guaranteed at any of these schools. Suitability is determined by the school capacity and nominated welfare arrangement. Current capacity report: https://schoolsequella.det.nsw.edu.au/file/e05050b3-caea-4731-93fa-af09a6d09a37/1/Schools_Capacity.pdf

Preferred School 1	
Preferred School 2	
Preferred School 3	

8. Sibling Information

Does student currently have sibling enrolled at/applying for a NSW government school?

☐
☐

No

Yes. Please provide **Sibling Details**:

Given Name		Family Name	
Preferred Name		Date of Birth	
School Name		Student Number	
Comments			

9. OSHC Details

Do you already have Overseas Student Health Cover?

☐
☐

No

Yes

Current Provider

Expiry Date

Would you like to get Health Cover from DE International (Medibank)?

☐

Yes

☐

No

10. Special Circumstances

Do you have any disabilities or medical conditions?

☐
☐

No

Yes. Please specify and provide details including ongoing treatments and medications. This includes allergies to pets, food or other allergies:

Have you been hospitalised in the last two years?

☐

No

☐

Yes. Please specify and provide details including ongoing treatments and medications. This includes allergies to pets, food or other allergies:

To your knowledge, is there anything in your history or circumstances (including medical history) which might pose a risk of any type to you, other students, or staff at the school?

☐

No

☐

Yes. Please specify and provide details of your medical or other history:

Have you any past history of violent behaviour?

☐

No

☐

Yes. Please specify and provide details

Have you been suspended or expelled from any previous school?

☐

No

☐

Yes. Please specify:

☐

Actual violence to any person

☐

Illegal drugs

☐

Possession of a weapon or any item that may cause injury

☐

Threats of violence or intimidation of staff, students, or others at school

☐

Other

Have you been involved in any other incidents of the kind listed above outside the school setting?

☐

No

☐

Yes. Please specify and provide details

From the below list, please select any that apply to the student:

☐

Vision impairment

☐

Language disorder

☐

Acquired brain injury

☐

Hearing impairment

☐

Difficulties in learning

☐

Mental health disorder

☐

Behaviour disorder

☐

Intellectual disability

☐

Autism

☐

Other

11. Application Fee Payment

Card Type

☐

Visa

☐

Mastercard

Card Number

Expiry Date

Card Holder Name

CVV